**Bounce Animal Rescue**

**Board Meeting**

October 4, 2018 @ 12pm

Location: New York Life, 3003 E Harmony Rd, Fort Collins, CO

**In attendance:** Barry Eastman, Bo Viger, Bob Harvey, Jennie Edwards, Amber Neiberger, Anneliese Clark, Jen Buser, Laura DuFresne-Morton

**Absent:** Bryan Short

**Meeting called into session by Barry Eastman at 12:02pm. A quorum is present for all voting matters.**

Consent Agenda – *Barry motion, Jennie second, unanimous approval*

a. Approve Meeting Minutes (August 23)

b. Approve Financials (August)

Bob reviewed current status, revenue higher than budgeted, expenses higher than usual, $1450 allotted for K9 Island due fosters relinquished, transfers

**Focused Topics:**

Interim Executive Director’s Report by Anneliese:

* **Medical:**
* Any adult dog in rescue over 1 month will be started on heartworm/flea preventative
  + Once a month
  + Additional cost will be added to adoption fee
* “Re-vaccination”
  + Boosters until 5 months of age
  + Re-vaccination at 5 months can last for up to 3 years
* Completed euthanasia based on distemper (Kit, Kat); pneumothorax (Mayo);

behavioral (Petunia)

* 3 potential euthanasia cases presented to the Board
  + No bite reports on any of these cases
  + Each case presents with aggressive reactivity

*Barry motion to discuss euthanasia, Laura second, unanimous approval*

Board discussed and voted to euthanize on all 3 cases, unanimous approval

* **Outreach and Events**
  + Farmer’s Market, successful, several foster/volunteer applications
  + Cesar Millan event, successful, completely run by volunteers, 2 Bounce dogs selected
  + Upcoming events:
    - Adopt-a-Palooza: will set up outdoor tents, large space inside, several rescue organizations involved
    - Colorado Avalanche: Bernie’s Day for the Dogs, website dedicated to Bounce, booth/concourse
* **Fundraising**
  + Laura is setting up some quick/low effort events, happy hours/wine tastings

New Business

* **Maximum expenditures**

*Barry motion, Jennie second, unanimous approval*

* “Executive director or other designated staff may spend up to $1,000 on a particular incident, animal, or project without Board approval up to 3 incidents per month. Board approval will constitute the Treasurer and Chair or Vice Chair for amounts between $1000 and $3000. At this time, Anneliese Clark is the only staff member with this ability. Expenditures over $3,000 will require a full vote of the Board of Directors.”
* Vote on maximum expenditures statement, all in favor
* **Executive Director job description – motion in Oct**
  + Draft will be sent to Board before next Board meeting
* **Website & G Suite**
  + Will utilize Word Press, decided against utilizing Square Space, will update on cost soon, corporate brochure will follow the website
  + All Board members given access to edit documents in G suite
* **Grants**
  + Purchased Grant Station, discussed grant writing budget, Jen will create grant calendar
* **Foster agreement/manual status:** Meeting next Thurs 10/11
* **Status of litigation**
  + Anneliese let out, waiting for Boehmer’s deposition by Bounce
* **PACFA meeting**
* Barry/Anneliese attended on 9/17
* Tammy applied for “at large” PACFA position
* Will see if Bounce can represent rescue portion of advisory board in future
* Trying to bridge gap between shelters and rescues

**Open Topics:**

* Van will be serviced on Friday
  + Nail in tire. Brake maintenance. Oil change/tire rotation.
* Line of credit discussion
* Process of adding items to Bounce calendar
  + Intakes
  + Medical Mondays
  + Wish Wednesdays
  + Integration tools on website will be automatically added
* New method of communication with 300 volunteers
  + For example, automated text messages to fosters
* Upcoming meetings
  + Oct 25, Nov 20, Dec 17
  + Jan (strategic plan meeting), date TBD
* Copies of bylaws provided to new Board members
* Updated bylaws will be added to G suite

No Executive Session was held.

**Closed at 1:45pm** (*Barry motion, Bob second, unanimous approval*)